Snohomish County Hams Club
Board Meeting Minutes
Zoom Meeting
July 18, 2022

1. Call to order by the Kerry Burnette KC7YL at 1804
2. Attendance:
    A. Attendance (open circle means not attending):

        - President – Kerry Burnette KC7YL
        - Vice President – Tim Kephart KJ7AKV
        - Treasurer - Randy Mather AJ7B
        - Secretary – Anne Garay K2MTN
        - ○ Past President – Ray Smith KD7ADP
        - Director #1 – Eric Worden KI7ZYC
        - Director #2 – Michael Burnette AF7KB
        - ○ Director #3 – Kenn Rich W7SLW
        - Trustee – Henry Poland KH6VM
        - Secretary Elect – Margaret Engelter KC7WWO

3. Reports:
    A. Secretary's report was made by Anne Garay K2MTN, and Anne not yet done the May or June 2022 Board meeting minutes. These were later emailed to the Board July 27, 2022.
    B. Treasurer's report was submitted by Zoom by Randy Mather AJ7B:
        - He reported Income and Expense June 20, 2022, to July 17, 2022
            a. Income: $241.40
            b. Expenses: $248.65 (Field Day expenses)
            c. Checking Account Balance: $9,003.05
            d. Repeater Maintenance Fund Balance: $805.66
            e. Repeater Endowment Fund Balance: $15,811.41
        - A motion was made to accept the Treasurer's report by Anne K2MTN, second by Tim KJ7AKV, approved by the vote.
        - Randy showed the Budget and Actuals so far.
    C. VE Report Randy AJ7B Nothing to report
    D. Education Report Jim Blake KD7JB Nothing to report
    E. New Member Report by Anne K2MTN we have Jim Lewis (not a Ham) and Stan Smith KJ7SPK

4. Old Business
    A. Secretary Position (Anne) Margaret Engelter KC7WWO has volunteered to be Secretary. She will start with taking over the rosters and receipts and Anne will do items such as the minutes and reports (Anne needs to catch up). Anne will continue doing support for the Secretary tasks until the next election. Meg and Anne will cross-train and share the load of work. Going

forward Anne believes the Secretary position would be better handled by 2 people to make the workload more doable for people who work and have other obligations. Also, having two club secretaries gives better coverage for the Club attendance and minutes from meetings if one of the secretaries is sick and unable to take attendance or do minutes. Anne believes that having one person doing Membership type tasks while the other doing Recording and reporting type tasks is a natural way to divide the work. The group discussed options for how Anne and Meg could configure the Secretary work. Anne asked the Board to vote for Margaret Engelter to be the official club Secretary. Anne will continue supporting the Secretary duties. Tim KJ7AKV moved to have Margaret Engelter KC7WWO be club Secretary and Eric KI7ZYC seconded. Passed by the vote. Randy went over the changes that will need to happen such as a photo for the website and a bio for Meg. Randy will update the Secretary@WA7LAW.org email to go to Meg.

B. The group decided we need a special Committee to work on the proposed Bylaws change. Anne, Meg, and Kerry volunteered to work on the Committee for the Bylaws change. The goal would be to have the proposed change ready to vote on by the Board at the August Board meeting to approve the proposal. We need 2/3 of the Board to vote yes to continue on for a vote of the members. And then present the change to the membership at the August Membership meeting for an official vote to change the Bylaws. We need 2/3 to vote of yes of the attending membership at the meeting where we vote to approve.

C. Posting Board Minutes to Members Only section of Club website (Anne) Historically the SCHC Board has not posted the Board Minutes to the Club website, but it has been brought to Anne's attention that anyone can attend the Board Meeting and for transparency many organizations post the minutes of their Board Meetings for the Club members to see. Anne supports the idea of greater transparency by proposing that we post the SCHC Board Minutes to the website in the Members Only section. The group was supportive of the idea. Kerry said that she likes the idea. Randy said it would not be any more work than posting Membership meeting minutes. Tim said that the only potential issue he can see is that if a situation came up that sensitive or confidential information about certain members were being discussed, the minutes would need to be exclude the confidential info…while still letting the club know the decision that was reached by the board. Randy mentioned that we could have a closed-door type of Executive Session of the Board if needed which would report back to the regular Board the decision reached about XYZ. Anne said that there are ways to write the minutes to avoid pointing fingers at people…If we had an incident of bad behavior at Field Day by a member for example, we could write in the minutes that the Board discussed appropriate behavior at Field Day and decided XYZ is appropriate and ABC are not… instead of saying something like John Member was behaving badly at Field Day and it was discussed and to fix it the Board decided XYZ. The group agreed that it was very doable to have minutes that could be shared with the club members, and it is very rare to have confidential information discussed during the Board meetings. So, that will not be an obstacle. Michael moved that the club start posting Board Minutes to the Members Only section of the Club website, Tim seconded, passed by the vote.

D. Scholarship Donation to ARRL in memory of Lorna Hole (Kerry) Kerry brought up that she had emailed about this previously to discuss the idea of doing a scholarship donation in memory of Lorna Hole as a tribute to all both Lorna and Loren have done for the club. Henry said he thought it is a great idea. Anne and Kerry said they agreed. Randy said we should bring it to the membership at Saturday's meeting. Meg asked for clarification on whether it was a one-time donation or annual donation. The group decided that the Club might do it again in the future, but this first donation is a one-time donation. Michael moved that we seek approval from the membership at the July meeting to do a one-time $500 donation for ARRL Scholarship. Kenn seconded the idea. Anne said it will be on the agenda for the July meeting.

E. Meeting Location options (Kerry) Kerry shared we have two potential meeting locations, one in Arlington and one in Everett. Both would be no charge for use of the facilities. For each location, we discussed acoustics, facility physical space, VE testing, classes, AV/Equipment, building access, security, parking, access for members, lighting. ability to do Zoom hybrid. As there were still questions pending, we tabled this for the next month and Kerry will continue researching to provide more clarity on questions.

   Hybrid vs In-person. The group discussed the future of the Club and whether having Hybrid forever was the goal or if eventually we should drop the option of Zoom. Several members said that they thought the Club would be stronger and have more people attending events like Field Day if we went to only In-Person meetings. There is something about having people meet In-Person that creates a stronger friendship. Several other members brought up the continuing Covid concerns and that we should not rush into going back to only In-Person meetings. The group agreed that we should gradually change back to In-Person and phase it in over time like a year. Kerry mentioned that one big problem with Hybrid is the lack of people willing to commit to helping with the AV crew or any other things that the club needs. Tim said that he agrees that people seem to be reluctant to commit to helping with Field Day and other events. Michael asked how many were on Zoom at the May membership meeting. The group agreed that it was about even between in the room and on Zoom during the May membership meeting. Michael said that at minimum we need to produce a good Zoom feed…if we are going to commit to continuing with Zoom in the long term. Anne said what if we just say to the members, the long-term goal is to just do In-Person, but the plan is to continue doing Zoom for X more months. The group decided that we need to table this decision about location and continue discussing this next month.

F. AV Set Up Crew still needed (Kerry) Kenn volunteered to help with AV Crew since his schedule is lighter this summer.

G. Insurance status (Ray) serial numbers needed. Kenn Rich will send photos to Ray Smith for the Insurance forms. Kenn took pictures at Field Day. Eric also will email photos to Ray Smith.
H. Net Control Organizer (Kerry) is still needed. Michael Hill is practicing but wants to start with the smaller net before doing Sunday Net. Gary Evans is still trying to get his radio set up. Henry said he will help Gary Evans install his mobile radio which he needs to do the Net Control. Gary has been taking his radio out in his car, but it is not installed. Kerry said that the YL Net is perfect for practicing and Sunday Night is intimidating because there are so many people. Kerry said that Jim Blake is having trouble doing Net Control due to his new location and schedule and should probably be taken off the regular rotation for Net Control.
I. Meeting Location (Kerry) July meeting will be at the library. The north entrance works if you have antennas on your car. The meeting will be at 10:30am and the library opens at 10am for set up.
J. Trailer Repair (Kerry) The trailer has rust and we need to repair it. Henry recommended Rod Long, a member who has a metal fabrication shop. Kerry looked into getting some bids but didn't have answers to some of the questions the repair shops were asking. We will need to empty it out to lift it up for repair. The group decided we should stick with Rod Long for the repair. The trailer will need to be emptied and the stuff can be put in Randy's shed for storage while the repair is being done.

5. New Business
    A. Discuss Agenda and Program for Members Meeting (Anne) Saturday July 23rd we will have Mel Granick KS2G doing "Basics of HF Operating", and August we will have Mike Ritz W7VO doing "The Storied History of the Ham Radio Call Sign" (He will be In-Person in August). Kerry requested a bio from the speaker Mel, and we will include it on the agenda. The agenda should include an announcement about Meg Engelter becoming the official Secretary with Anne assisting her. The agenda should also include an announcement about Posting Board Minutes to the Members Only section of the club website. We will need to have the members vote on the $500 ARRL Scholarship donation. Reminders about the volunteer positions that still need to be filled also are needed.

6. The next Board meeting will be on Monday August 22, 2022, at 1800 by Zoom.

7. A motion to adjourn was made by Michael AF7KB at 19:00, Second by Kenn W7SLW, approved by the vote

Anne Garay K2MTN
SCHC Assistant to Secretary